

# FIP Pharmacy Education Taskforce

## 2008 - 2010 Action Plan for Quality Assurance Project Team

Note: This plan is a work-in-progress and subject to change.

YEAR	OBJECTIVE	ACTION STEPS	TARGET COMPLETION DATE	RESPONSIBLE PERSON(S)	COMMENTS
2008	<b>Finalize and endorse Quality Assurance Framework.</b>	Final call for comment on Draft 3 (August 2007)	March 2008	Mike Rouse	
		Incorporate comments into Final Draft		Mike Rouse	
		Review Final Draft		Project Team	
		Incorporate Project Team comments into Final Document		Mike Rouse	
		Approval of Final Document by Advisory Group		Advisory Group / Mike Rouse to make any required changes	
		Approval of Final Document by FIP Executive Committee		FIP ExCo	
		Identify partners to translate framework into [selected] languages. Establish procedure for translation and validation. Initiate translation process.			
		Officially launch Framework at FIP's 2008 Annual Congress / 3rd Global Pharmacy Education Consultation	September 2008		
		Collaborate with FIP's Working Group on Public Policy (WGPP) to develop a Policy Statement or Statement of Principle on Quality Assurance of Pharmacy Education	Provide WGPP with final document and an outline of key elements to be included in the proposed statement.	October 2008	

2009

	<b>Examine accreditation and quality assurance models and systems in country case studies.</b>	Establish a key contact/liaison person(s) in all countries with FIP Member Organizations and as many other countries as possible.	September 2008		
		Develop a survey instrument to investigate the quality assurance/accreditation system in each country. Meet at FIP Congress to finalize instrument.	October 2008		
		Administer survey.	Late 2008 or Early 2009		What's the best timing to maximize response rate?
	<b>Examine accreditation and quality assurance models and systems in country case studies.</b>	Compile and analyze survey responses.	March 2009		
		Establish a database of quality assurance/accreditation bodies.	March 2009		
		Identify the most common/pervasive "models" for quality assurance; identify the core elements/attributes for each model; identify and document one country case study for each "model."	March 2009		
	<b>Test quality assurance framework.</b>	Identify selected countries - with different models and experience with QA - to test (pilot) the framework in a standardized way. Develop an appropriate evaluation instrument. Distribute the instrument to the selected countries.	April 2009		
		Receive feedback from pilot countries.	July 2009		

		Compile and analyze responses.	August 2009		
		Collaborate with selected countries to work on the documentation of case studies for incorporation into a "Tool Kit" (see below).	September 2009		
		Convene a working group at FIP 2009 Congress to initiate the process of modifying the QA Framework based on feedback.	September 2009		
	Collaborate with FIP's Working Group on Public Policy (WGPP) to develop a Policy Statement or Statement of Principle on Quality Assurance of Pharmacy Education	Continue to collaborate with WGPP on development of statement as required.	September 2009 (consideration of statement by FIP Council at 2009 Annual Congress)		
<b>2010</b>	<b>Provide guidance for quality assurance system development</b>	Finalize Version 2 of Global Framework	August 2010		
		Expand on agreed principles adopted in the FIP Statement. Develop a "Tool Kit" and/or Pro Forma/Protocol to guide countries in establishment and improvement of systems for quality assurance of pharmacy education, incorporating country case studies.	Final working session at FIP Congress, September 2010		
	<b>Publish country case studies and guidance</b>		December 2010		