



FIP Rules of Procedures

BU-22: Governing Rules for the FIP Bio-Tech Award.

Background

In previous years the FIP Foundation for Education and Research recognised outstanding achievements in the field of Bio Technology by making the Bio Tech Awards. At the Bureau Meeting of 3 September 2004, it was decided that as of 2005 these Foundation awards would become FIP Awards.

Purpose of the Award

The purpose of the award is to recognise an individual who has, over many years, contributed to the development of the Bio Technology.

The award will be granted every two years, (in the odd years), at an annual FIP Congress.

Specific Eligibility Criteria

A person who is currently serving as an officer* of FIP is not eligible for nomination.

Nomination of Candidates

Calls for nominations, accompanied by a list of past recipients of the award, will be sent to each member of the Bureau, each member of the Board of Pharmaceutical Practice (BPP), each member of the Board of Pharmaceutical Sciences (BPS), and to all Member Organisations of the Federation.

Nominations should be submitted to the FIP General Secretary before **1st February**, of the year in which the award will be presented, and should contain the following information:

- a) Curriculum Vitae of the candidate (in English, not exceeding two A4/letter pages, preferably sent by e-mail or on a floppy disk);
- b) A statement of the reasons why the candidate has been nominated. (In English, not exceeding two A4/letter pages, preferably sent by e-mail or on a floppy disk);
- c) Name, address, e-mail, fax and telephone number of the nominee;
- d) Name, address, e-mail, fax and telephone number of the individual/group making the nomination.
- e) A recent black and white and a recent colour photograph of the nominee (i.e. passport type);

Separate nominations are required if the same individual or group is being nominated for more than one Award. The same nominators may nominate more than one individual/group.

* An officer of FIP is defined as an individual with voting rights in the FIP Bureau, BPP or BPS.



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Nominations should be received **before 1st February 2005** of the year, in which the award will be presented, for the attention of

General Secretary FIP

FIP Office

P.O. Box 84200

2508 AE The Hague

The Netherlands

Generalsecretary@fip.org

All nominations will be acknowledged.

Selection and Award

The Bureau shall appoint a committee that will review the nominations and make recommendations to the Bureau. The committee shall develop and use an objective, criteria-based system for evaluating nominations to ensure consistency and fairness over time. The system is subject to the approval of the Bureau.

The Bureau will make a decision on the recommendations of the committee at its **May meeting**. Thereafter, awardees will be notified of their successful nomination. All deliberations will be in private and the Bureau will not disclose the reasons for an Award being declined. Any attempt to canvas either members of the sub-committee or Bureau Members will disqualify the nomination. The Bureau's decision on all matters is final.

Awardees will be recognised during the Opening Ceremony of the Annual FIP Congress, and the FIP President will present the award. The award winner may respond during the presentation ceremony. The Awards consist of a commemorative gift, a Return airfare based on Apex, free registration, hotel accommodation and a ticket to the closing dinner at the Congress.