



FIP Rules of Procedures

BU-21: Governing Rules for FIP Fellow (FFIP).

Background

At the Bureau Meeting of 3 September 2004, the Bureau of the International Pharmaceutical Federation (FIP) resolved to introduce a new recognition award to be known as “**FIP Fellow**” (FFIP).

Purpose of the Award

The purpose of the award is to recognise individual members of FIP who have exhibited strong leadership internationally, who have distinguished themselves in the pharmaceutical sciences and/or practice of pharmacy, who have contributed to the advancement of the pharmaceutical sciences and/or practice of pharmacy, and who have served FIP. FIP Fellows may use the designation “FFIP.”

At the discretion of the Bureau, a maximum of 12 awards will be made annually.

Specific Eligibility Criteria

- At the time of nomination, the nominee must be a current Individual Member of FIP, in good standing, with a minimum of five consecutive years of membership.
- A person who is currently serving as an officer* of FIP is eligible for nomination as a Fellow.
- A FIP Fellow, who, subsequent to receiving the award, ceases to be an FIP Individual Member, may continue to use the designation FFIP, but shall not have any of the rights and privileges derived through Individual Membership of FIP.
- Unsuccessful candidates may be re-nominated, provided all criteria are still met at the time of re-nomination.

Nomination of Candidates

Calls for nominations, accompanied by a list of past recipients of the award, will be sent to each member of the Bureau, each member of the Board of Pharmaceutical Practice (BPP), each member of the Board of Pharmaceutical Sciences (BPS), and to all Member Organisations of the Federation.

Nominations should be submitted to the FIP General Secretary before **1st February**, of the year in which the award will be presented, and should contain the following information:

- a) Curriculum Vitae of the candidate (in English, not exceeding two A4/letter pages, preferably sent by e-mail or on a floppy disk);
- b) A statement of the reasons why the candidate has been nominated (in English, not exceeding two A4/letter pages, preferably sent by e-mail or on a floppy disk), utilizing the following headings:
 - a. International leadership
 - b. Distinction in the Pharmacy Profession and/or the Pharmaceutical Sciences
 - c. Contribution to the advancement of the Pharmacy Profession and/or the Pharmaceutical Sciences
 - d. Service to FIP
- c) Name, address, e-mail, fax and telephone number of the nominee;

* An officer of FIP is defined as an individual with voting rights in the FIP Bureau, BPP or BPS.



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- d) Name, address, e-mail, fax and telephone number of the individual/group making the nomination.
- e) A recent black and white and a recent colour photograph of the nominee (i.e. passport type).

Separate nominations are required if the same individual or group is being nominated for more than one Award. The same nominators may nominate more than one individual/group.

Nominations should be received **before 1st February** of the year, in which the award will be presented, for the attention of

General Secretary FIP
FIP Office
P.O. Box 84200
2508 AE The Hague
The Netherlands
Generalsecretary@fip.org

All nominations will be acknowledged.

Selection and Award

The Bureau shall appoint a committee that will review the nominations and make recommendations to the Bureau. The committee shall develop and use an objective, criteria-based system for evaluating nominations to ensure consistency and fairness over time. The system is subject to the approval of the Bureau.

The Bureau will make a decision on the recommendations of the committee at its **May meeting**. Thereafter, awardees will be notified of their successful nomination.

Fellows will be recognised during the Opening Ceremony of the Annual FIP Congress, and presented with a Fellow's certificate by the FIP President. Fellows will not be expected to respond during the presentation ceremony. FIP will not provide any direct assistance to Fellows to be present at the award ceremony, e.g., travel or accommodation costs or congress registration. Certificates will be sent to Fellows who are not able to be present at the award ceremony. Alternatively, a Fellow may nominate someone else to receive the certificate during the ceremony on his or her behalf.