



FIP Rules of Procedures

BU-10: Governing Rules for Honorary Membership

Background

At its meeting on 3 September 2004, the FIP Bureau resolved to restructure the **Honorary Member Award** in accordance with the criteria and procedures detailed in this document.

All previous recipients of the award will continue to be recognised as Honorary Members, and will continue to enjoy the rights and privileges bestowed upon them at the time of their award, in addition to the rights and privileges introduced by these rules, if different.

This award is made in terms of Article 8 of the Statutes of the International Pharmaceutical Federation.

Purpose of the Award

The purpose of the award is to recognise persons, who are not eligible to become individual members of FIP, who have exhibited strong leadership internationally, have contributed directly or indirectly to the advancement of the pharmaceutical sciences and/or the practice of pharmacy, and who have directly or indirectly served the Mission of FIP.

The award will be made on an *ad hoc* basis.

Specific Eligibility Criteria

The nominee must not be eligible to be an Individual Member of FIP.

Nomination of Candidates

Calls for nominations, accompanied by a list of past recipients of the award, will be sent to each member of the Bureau, each member of the Board of Pharmaceutical Practice (BPP), each member of the Board of Pharmaceutical Sciences (BPS), and to all Member Organisations of the Federation.

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Nominations should be submitted to the FIP General Secretary before **1st February**, of the year in which the award will be presented, and should contain the following information:

- a) Curriculum Vitae of the candidate (in English, not exceeding two A4/letter pages, preferably sent by e-mail or on a floppy disk);
- b) A statement of the reasons why the candidate has been nominated. (In English, not exceeding two A4/letter pages, preferably sent by e-mail or on a floppy disk);
- c) Name, address, e-mail, fax and telephone number of the nominee;
- d) Name, address, e-mail, fax and telephone number of the individual/group making the nomination.
- e) A recent black and white and a recent colour photograph of the nominee (i.e. passport type);



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Separate nominations are required if the same individual or group is being nominated for more than one Award. The same nominators may nominate more than one individual/group.

Nominations should be received **before 1st February** of the year, in which the award will be presented, for the attention of

General Secretary FIP
FIP Office
P.O. Box 84200
2508 AE The Hague
The Netherlands
Generalsecretary@fip.org

All nominations will be acknowledged.

Selection and Award

The Bureau shall consider all nominations and make the final decision based on an objective, criteria-based system for evaluating nominations, to ensure consistency and fairness over time. Thereafter, awardees will be notified of their successful nomination.

Honorary Members will be recognised during the Opening Ceremony of the Annual FIP Congress, or on another significant occasion if appropriate. Honorary Members will be presented with a Certificate of Honorary Membership by the FIP President, or his/her appointed representative. If the presentation is made at the Opening Ceremony of an FIP congress, the recipient will be invited to respond.

If the presentation is made at an annual FIP Congress, FIP will provide the following:

- for the recipient: travel expenses to the Congress, based on an Apex ticket if travelling by air;
- for the recipient and one accompanying person: complimentary congress registrations, tickets for the closing banquet (if one is scheduled), and three nights hotel accommodation (at a hotel nominated by FIP).

In addition to receiving a Certificate of Honorary Membership, the recipient will enjoy the same rights and privileges as an FIP Individual Member, but will not be required to pay membership dues.